



Main Campus
15015 Ganges Road
Belvedere
Harare
Zimbabwe

Telephone: +263 4 741422 - 36
Website: www.hit.ac.zw

REQUEST FOR QUOTATION

TO: ACADEMIC REGALIA SUPPLIERS

CLOSING DATE 22 February 2019

DATE: 11 February 2019

CLOSING TIME: 4pm

RETURN QUOTATION TO: BUYING UNIT

CONTACT PERSON: C Mareya

DELIVERY PERIOD: THREE WEEKS

ITEM NUMBER	DESCRIPTION (Please give full specification)	QUANTITY
1	Undergraduate Gowns	400
2	Undergraduate Caps (Non Collapsible)	350
3	Undergraduate Hoods (School of Engineering and Technology)	210
	(School of Information and Technology)	100
	(School of Industrial Sciences and Technology)	120
	(School of Business and Management Science)	90
	Total Hoods	520

INSTRUCTIONS AND CONDITIONS

1. Submit proof of registration with the State Procurement Board in the specified category
2. Submit Valid Tax Clearance
3. State delivery period
4. Payment is after delivery
5. Delivery point is Harare Institute of Technology
6. Quotations must be submitted in sealed envelopes.

